

Dare to Soar



PINNACLE

CLASSICAL ACADEMY

Board Meeting Minutes

October 6, 2013

Call to Order / Welcome –Wes Westmoreland V-Chair

Meeting was opened by Wes Westmoreland with a quorum present. Wes Westmoreland, Betsy Harnage, Gary Ritchie, Dr. Steve Grinton. Also present were Dr. Pauline Cahill, Dr. Danielle Robertson and Brandon Jaynes.

Approval of Minutes --September 8th Board Meeting Minutes – *Betsy Harnage made motion to approve minutes as presented. Dr. Grinton seconded the motion with unanimous approval by the board.*

Public Comments – *No Public Comments were offered*

Reports from Committees

Legal — *Brandon Jaynes – The Criminal background check is in line with schools in Cleveland County. If applicant has only worked in NC for the previous 5 years a NC state background check will be completed; if worked out of state during the previous five years a Federal Background check will be completed. Dr. Grinton made motion to accept the change in the Background Check. Betsy Harnage seconded the motion. The change was approved unanimously by the Board.*

Lottery-Enrollment Report – *Betsy Harnage— Deferred complete report until the next monthly meeting. The Great Gatsby Fundraiser held at Dr. Cahill's was a great success and raised approximately \$12,000. Approvals are needed from Foundation Board to approve spending of the funds raised.*

Facility Report—*Wes Westmoreland—Mark Patterson presenting Mark Patterson with Patterson Design Group sent report via email about the new facility. Loan from USDA is in early phases and will take approximately 90-120 days for approval; currently Government is shutdown. It is suggested to stay +1 year in current building. Time line presented to be in new facility for 2016 school year. 14 months to build new facility including site work. 4 months for Reviews and Bids. 7 months for Construction Documents. Mr. Patterson hopes to have approval from USDA by January*

2014. Current Estimated Cost of new facility is \$175 per square foot at 32,208 square feet. Will develop 24 acres. Mr. Patterson has meet with Dr. Robertson concerning changes to the building that have not yet been incorporated into plans.

Finance/Budget – Acadia North Star-Jennifer McCluney presented budget changes as follows: Line 3: Books & Supplies requested to add \$500; offset to come from Line 3: Office Supplies. Line 4: Technology Office Software requested to add \$3,000; offset to come from Bottom Line. Line 5: Non-Cap Equipment & Services an Adjusting Journal Entry (AJE) will be entered in October to correct error in coding. Line 8: Administrative Services Bank Fees requested to Add \$10 offset will come from Bottom Line. Line 11: Facilities Custodial Supplies & Materials request to Add \$6,000 offset to come from Line 11: Contracted Custodial – requested to be reduced by \$6,000. Building Repairs & Maintenance requested to add \$800 (this is to cover the Millennium telephone programming) offset will come from Building Supplies. The budget amendments were approved unanimously by a motion from Gray Ritchie and a second from Dr. Grinton.

Curriculum Report – Dr. Stephen Grinton-- Dr. Grinton discussed the process of IB application, fees and the required subjects/teachers to be an IB school. Dr. Gronton will contact the IB Adviser North America to start the conversation concerning the process. A request to be placed on the December schedule to present a completed report was submitted by Dr. Grinton.

Headmaster Report — Dr. Danielle Robertson- Presented report of 1st presentation by children was good and they really worked hard and learned what it is to be a Charter School. Enrollment averaged 307.25 students - only 1 child down from state funding. Exceptional children is actually 17 students. Map Testing is postponed due to issues with DPI & Power School. When available will be up & running. Working on information to apply for grants, Acadia helping to suggest if worthwhile or not. The second Poverty Letter has been sent out to parents as required. The packed concerning Substitute Teachers hiring was reviewed. Motion to approve made by Dr. Grinton with a second by Gary Ritchie. Board unanimously approved the Substitute Teacher hiring. Fire Drill must be held monthly which is on scheduled. Fire extinguishers were updated. Tornado drill & two Lock Down Drills are scheduled as required.

New Business -- No New Business offered

Board Training Minute— Dr. Carolyn Jackson—Wes Westmoreland reviewed the Board's Mission Statement.

Old Business – No Old Business offered

PCA Education Foundation — Betsy Harnage — The Education Foundation Board will meet to make recommendations on how to spend the funds raised during The Great Gatsby Party in September.

Adjourn — Motion to adjourn passed unanimously - was made by Dr. Grinton and seconded by Gary Ritchie.

Next meeting scheduled for November 3rd. Noted: Wes Westmoreland and Brandon Jaynes will not be available. Suggested to review attendees for the November 3rd meeting — may need to rescheduled.